

11/10/17

A meeting of the 10AC was held on 11th October 2017 at 2.30pm in the Principal's office. The meeting was presided over by the Principal, Dr. Jacob Chandy. The following members attended the meeting:

Dr. Ranjith Mathew Abraham (Co-ordinator)

Mrs. Anu Mathews (Vice Principal)

Dr. Nair Anup Chandrasekharan

Mr. Ashish Varghese

Dr. Lynnette Joseph (Alumni Representative)

Dr. Anne Angelina Abraham

Dr. Deepthi G.R.

Mrs. Melin George

Dr. Asha Ramachandran

Dr. Divya S.

The following matters were discussed:

1. The co-ordinator talked about the revised guidelines for NAAC accreditation.
2. Mrs. Melin George pointed out the changes in the new accreditation procedure.
3. Discussion was made regarding the proper implementation of a system for collection and analysis of feedback from stakeholders.
4. Discussions were held regarding the creation of a Student Data Bank for Student Satisfaction Survey of NAAC, and new methods to be adopted in
5. ICT enabled teaching learning process.
5. It was decided to initiate the documentation of the activities for the current academic year. The documentation should be based on the revised guidelines of NAAC.

6. The meeting entrusted Mrs. Merin George and Dr. Divya S. to present the revised guidelines for NAAC accreditation before all the teachers and non-teaching staff in a general staff meeting scheduled on 23rd October.

The meeting came to an end at 4 pm.

Dr. Jacob Chandy
(Principal)

Dr. Abraham
Dr. Ranjith Mathew Thekkumkara
(Coordinator)

Action Taken Report

The revised guidelines for NAAC accreditation, along with the documentation required, was presented in a general staff meeting held on 23rd October 2017.

Dr. Abraham